

Court Anne Arundel County Circuit		Department of General Services Records Management Division 7275 Waterloo Road (Rte. 175) P.O. Box 275 Jessup, Maryland 20794-0275	<u>51469-2218</u> Forward three (3) copies to address at left. Page 1 of 2
County Anne Arundel	Date 12-19-11		

PROPOSAL AND CERTIFICATE OF RECORDS DESTRUCTION

No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
		Retention Schedule No.	Item No.				
3A	Juror Qualification Forms ⁰⁶⁵⁰⁰⁰⁻⁰⁶⁸⁹⁹⁹	2330	6B	2007	1		
3B	" ⁰⁶⁹⁰⁰⁰⁻⁰⁷²⁹⁹⁹	2330	6B	2007	1		
3C	" ⁰⁷³⁰⁰⁰⁻⁰⁷⁵⁹⁹⁹	2330	6B	2007	1		
3D	" ⁰⁷⁶⁰⁰⁰⁻⁰⁷⁹⁹⁹⁹	2330	6B	2007	1		
3E	" ⁰⁸⁰⁰⁰⁰⁻⁰⁸³⁹⁹⁹	2330	6B	2007	1		
3F	" ⁰⁸⁴⁰⁰⁰⁻⁰⁸⁷⁹⁹⁹	2330	6B	2007	1		
3G	" ⁰⁸⁸⁰⁰⁰⁻⁰⁹¹⁹⁹⁹	2330	6B	2007	1		
3H	" ⁰⁹²⁰⁰⁰⁻⁰⁹⁵⁹⁹⁹	2330	6B	2007	1		
3I	" ⁰⁹⁶⁰⁰⁰⁻⁰⁹⁹⁹⁹⁹	2330	6B	2007	1		
3J	" ¹⁰⁰⁰⁰⁰⁻¹⁰³⁹⁹⁹	2330	6B	2007	1		

Destruction Approved by Maryland State Archives

Destruction Certification

3/12/2012 
 Date State Archivist

 Signature of Court Official

 Title

 Date

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		Retention Schedule No.	Item No.				
3K	Juror Qualification Form ¹⁰⁴⁰⁰⁰ 10799	2330	6 B	2007	1		
3L	MVA Driver File Build	2330	6 B	2007	1		
3M	Voter's Active	2330	6 B	2007	1		
3N	Voter's Active	2330	6 B	2007	1		
3O	Weekly Work / JURWKND: TERM I	2330	6 B	2007	1		
3P	Weekly Work / JURWKND: TERM II	2330	6 B	2007	1		
3Q	Paysheets Term I	2330	6 B	2007	1		
3R	Paysheets Term II	2330	6 B	2007	1		
3S	Master Q Listing / MVA Voter List	2330	6 B	2007	1		

Destruction Approved by Maryland State Archives

3/12/2012
Date

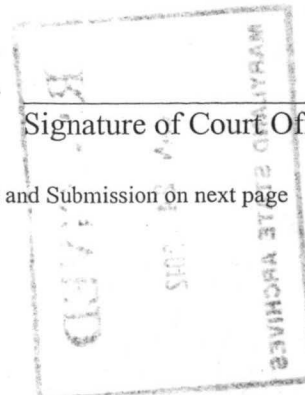
[Signature]
State Archivist

Destruction Certification

Signature of Court Official

Title

Date



RECORDS TRANSMITTAL AND RECEIPT

COPY

D. INSTRUCTIONS – PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY 1. JUDICIARY OF MARYLAND		ACCESSION NO. 10W162		DATE REC'D 9-9-09	
B. DIVISION/UNIT CIRCUIT COURTS				RM CODE 15.01.02	
C. MAILING ADDRESS 7 CHURCH CIRCLE STE 301 ANNAPOLIS, MD 21401		LOCATION RANGE SECTION(S) 9 35		NO. OF CU. FT. 5	
D. PHONE NO. (410) 222-1400 OPTION 4		RECORDS CENTER MANAGER Charles P. Lopez			
E. AGENCY OFFICIAL MARCI BAILEY, DEPUTY JURY COMMISSIONER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER			
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE	
3O	Weekly Work/JURWKND & JURMONDY Term I			2007	
3P	Weekly Folders/JURWKND & JURMONDY Term II			2007	
3Q	Paysheets Term I			2007	
3R	Paysheets Term II			2007	
3S	Master Q Listing/ MVA& Voter ID List			2007	
				MD Code Courts Article 8-212 (a) Sch. No. 2330 Item No. 6 Disp. Date 1/2012	

RECORDS TRANSMITTAL AND RECEIPT

DIRECTIONS - PLEASE TYPE OR PRINT CLEARLY ALL ENTRIES

A. AGENCY JUDICIARY OF MARYLAND		ACCESSION NO. 09W875	DATE REC'D 5-18-09
B. DIVISION/UNIT CIRCUIT COURTS			RM CODE 15.01.02
C. MAILING ADDRESS 7 CHURCH CIRCLE STE 301 ANNAPOLIS, MD 21401		LOCATION RANGE SECTION(S) 31 23	NO. OF CU. FT. 14
D. PHONE NO. (410) 222-1400 OPTION 4		RECORDS CENTER MANAGER <i>Charlie P. Lopez</i>	
E. AGENCY OFFICIAL MARCI BAILEY, DEPUTY JURY COMMISSIONER		TO BE COMPLETED AT STATE RECORDS MANAGEMENT CENTER	
2. BOX NUMBERS	3. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		4. DISPOSAL AUTHORITY SCHEDULE, ITEM NO., DISPOSAL DATE
3A 3B 3C 3D 3E 3F 3G 3H 3I 3J 3K 3L 3M 3N	Juror Qualification Forms 065000-068999 2007 Juror Qualification Forms 069000-072999 2007 Juror Qualification Forms 073000-075999 2007 Juror Qualification Forms 076000-079999 2007 Juror Qualification Forms 080000-083999 2007 Juror Qualification Forms 084000-087999 2007 Juror Qualification Forms 088000-091999 2007 Juror Qualification Forms 092000-095999 2007 Juror Qualification Forms 096000-099999 2007 Juror Qualification Forms 100000-103999 2007 Juror Qualification Forms 104000-107999 2007 MVA Driver File Build 2007 Voter's Active 2007 Voter's Active 2007		MD Code Courts Article 8-212(a) Sch No.2330 Item No 6 Disp. Date 1/2012